

2013 DISTRICT COUNCIL MEETING

CONFERENCE CALL

9 / 25 / 2013



0.0 The meeting was called to order by Patricia Aronson, District Director at 9:00 AM

Roll Call: Patricia Aronson (Director), Kevin King (Secretary), Robert Cable (Treasurer), Martin Baker (Past District Director), Amanda Allen (President of VATA), Drue Stapleton (President of WVATA), Gregory Penczek (President of MATA), Scott Barringer (President of NCATA), Bill Warren (President of SCATA),
Guests: Anna Sedory (Legislation), Jason Mitchell (Symposium & Meeting Coordinator), Lori Bristow (Program Director)

1.0 Director Patricia Aronson Opens Meeting:

1.1 Welcomes attendees to the District 3 Council Meeting and briefly reviews the structure and current members of the MAATA Executive Council. She also added that the 5 state presidents complete the District Council. Lastly, guest were announced: Anna Sedory (District 3 representative to the Legislative Committee of the NATA) Jason Mitchell (Symposium & Meeting Coordinator), Lori Bristow (Program Director)

1.1.1 Anna Sedory has been charged with putting together a task force to examine our constitution and by-laws. The expectation is to update current issues at the 2014 Virginia Beach meeting.

1.1.2 Lori Bristow and Jason Mitchell will speak regarding the 2014 MAATA Symposium program.

1.1.3 Jay Sedory was invited as the incoming VATA President-Elect

1.1.4 Patricia Aronson stated others who have incoming District Council representatives please inform her so that she can extend an invitation to the individual(s) to the next District Council Meeting.

2.0 Discussion Regarding 2014 Meeting in Virginia Beach:

2.1.1 Aronson thanked the Council for their involvement in the selection of what was evaluated as the best option, the Founder's Inn and Resort.

2.2.1 Lori Bristow reviewed the rational for the selection. She mentioned a few variables: dates available, size, location, other amenities.

2.3.1 Jason Mitchell continued with the review of the site selection. He noted scheduling conflicts: Mother's Day weekend and the CATS meeting. He added, we are utilizing a service that NATA uses to secure hotels which assisted in this effort. In our current arrangement, we will not be charged attrition. We will not be able to makeup a room requirement. Lastly, Jason stated that the website update is ready for registration and book rooms. He planned to make it active in January. Currently, all hotel reservations are going to be made by phone. The reservations can be made at 1(800) 926-4466. Members must state they are with the MAATA room block.

- 2.3.2 Jason Mitchell continued, there will be 3 different types of registration format: early, advanced, and on-site. This format is in-line with the NATA and should encourage members to register early. There will be a fee increase for on-site and additional registration types: member, non-member, student, certified student, and Hall of Fame. The 3 past NATA presidents who reside in the district will be provided complementary registration.
- 2.3.3 Please get the complementary list to Jason Mitchell. He will work with the Founder's Inn to secure their rooming and registration.
- 2.3.4 The main building at the Founder's Inn has all the meeting space we should need.
- 2.3.5 In addition, 25 hotel rooms are in this structure. These rooms will be reserved for council, past presidents, Hall of Fame inductees, and VIPs. All other hotel room are attached to the main building on the grounds.
- 2.3.6 The VIP reception will be hosted in Director Aronson's room. This allows our group to save on cost due to the fact we will manage our own food and drink.
- 2.3.7 A vendor reception will take place on Friday night. The plan is for event to replace the Popcorn explosion. This event would feature heavy hors d'oeuvre and a couple of drink tickets.
- 2.3.8 Pat Aronson, Pat Lamboni, Jason Mitchell, and John Knoll are working on a format for this event. The goal is to have a format in which the vendor will want to come to the meeting and the members, especially those certified, get an opportunity to mingle.
- 2.4.0 Pat added Jason Mitchell, Lori Bristow, and Andi Bender are considering a Fall gathering at the Founder's Inn. The purpose is to review amenities of the property. Pat offered the opportunity for anyone in the group to come to the Founder's Inn during a Fall date to be determined later.

3.0 Discussion Regarding Constitution and By-Laws Changes: Pat Aronson

- 3.1.1 Are goal is to update the Constitution and By-Laws
- 3.1.2 The MAATA Constitution and By-Laws with edits has been placed as PDFs individually in an on-line dropbox for the Council to review
- 3.1.3 An attempt was made in 2012 to change the constitution but it was not put in front of the membership in time.
- 3.1.4 Three additional Word documents for review are in the same dropbox: Conflict of Interest, Document for Retention and Destruction, and the Whistle Blower's Policy.
- 3.2.1 Anna Sedory spoke about the Task Force, Constitution and By-Laws changes.
- 3.2.2 Anna Sedory stated the task is structured to possess representation from each state in the District. However, DC and North Carolina are lacking representation.

- 3.2.3 Anna asked for suggestion from the group to address the lack of representation from North Carolina and DC.
- 3.2.4 The group is working on a making the document more readable and user friendly.
- 3.3.4 Also, her group is seeking historical information regarding the documents.
- 3.3.5 Pat Aronson added that proposed changes and updates to the document will be added to the dropbox for review.
- 3.3.6 In future meetings, we will review what Anna's group has done with this effort.
- 3.3.7 Pat Aronson stated her desire is to get this project done before the New Year and disseminate the information in an e-blast and on the website and spring newsletter.
- 3.4.0 Bob Cable reported on NATA feedback regarding our constitution, by-laws, and tax information.
- 3.4.1 NATA/lawyers suggested the following changes needed to occur to our documents. NATA provided templates.
 - 3.4.1.1 Conflict of Interest
 - 3.4.1.2 Document Retention and Destruction Policies
 - 3.4.1.3 Whistle Blower Policies
- 3.4.2 Bob Cable and Pat Aronson have worked on the templates and sent them back to the NATA. He stated that we are waiting to hear back from the organization.
- 3.4.3 Pat Aronson inquired if there is a policy and procedure manual or are we directed strictly by our constitution? Marty Baker states there is no policy and procedure manual. He adds that our constitution states that we should follow the NATA's constitution when conflict exist.
- 3.4.5 Pat Aronson references article 10 which confirms Marty Baker's statement.
- 3.4.6 Pat Aronson continued and informed the group that we will keep everyone up-to-date of the changes and how best to make these policies part of our constitution and by-laws.
- 3.4.7 She added, at some point, we will ask the Council to approve or not approve the changes to the constitution and by-laws. Therefore, she stressed to stay informed with changes as they are submitted to the dropbox.

4.0 Nominees for Elections

- 3.5.0 District 1 has a letter for open positions nominees. This document is a position description, responsibility timeline, and also contract for the nominees and employers to sign. Completion of this documentation is required before running for office. Open for discussion.
- 3.5.1 Bill Warren (SC) asked Pat Aronson why should the employer be involved. Her response was to insure the candidate had inform the employer before running for the office. Warren added that he feels the employer should not be involved due the commitment being an outside responsibility.
- 3.5.2 Amanda Allen (VATA) added that she agreed with the Warren. Colleges and Universities appreciate service but other entities may not. This would limit our pool of available members.
- 3.5.4 Marty Baker added he was initially opposed to the idea. After further evaluation, however, he discuss that it is helpful for employees to share a signed document which shows support of this volunteer activity if a change in leadership no longer would supports the service.
- 3.5.5 Warren continued that most employment situations are happy that you are running but he also has concerns about an employers being able to eliminate this involvement.
- 3.5.6 Drue Stapleton (WVATA) inquired about why we are pursuing this change and shared his personal experience. He suggest the responsibility to involve an employer rest with the individual.
- 3.5.7 Allen adds that this are all statements from the college and university setting. She thinks service isn't valued as highly in the private sector. Therefore, she would prefer that the employer not have the ability to prevent someone from running in their personal time.
- 3.5.8 Greg Penczek (MD) continued that the motivation for this document is insuring that this communication is occurring.
- 3.5.9 Pat Aronson concluded the conversation by stating that the document could be reformatted with a request that the candidate to discuss the responsibilities of the position with employer. District 1's document could be a template for us. This document will begin with the Treasure's position. She will present this to the group.

5.0 Secretary's Report: Kevin King (emailed)

- 5.1.1 Newsletter: Pat Aronson informed group that the District newsletter is available and showed appreciation to all who contributed with information. Ashley Littleton is assisting with editing of newsletter due to timing issues experienced by Kevin King. Pat Aronson stated that Ashley has done a great job and Sharri continued to do a great job with her posting of the newsletter, as well.

5.0 Secretary's Report: Kevin King (con't)

- 5.1.2 Website: The symposium details and business meeting minutes are available.
- 5.1.3 Pat Aronson asked the Council if anyone has a issue with Jason Mitchell making Symposium information live.
- 5.1.4 Greg Penczek (MD) stated that the sooner information is disseminate, the sooner the membership can plan for the meeting.
- 5.1.5 Aronson recommended making the symposium information live and recommended announced the information via email in early October.

6.0 Treasurer's Report: Bob Cable

- 6.1.1 Bob Cable stated that the MAATA balance in the business checking account is \$90,682.62.
- 6.1.2 The amount the organization controls the DC account which holds \$10,141.21.
- 6.1.3 Total assets in the bank are \$100,823.83. This does not include the organization's \$45,000 CD.

7.0 MAATA Logos: Pat Aronson

- 7.1.1 Pat Aronson describes the two logo options, seen in the dropbox.
- 7.1.2 State Logos can mimic the new NATA logo. The process must go through the NATA.
- 7.1.3 District Three Logo with the word three above the NATA logo. We are not required by the NATA to use the new District logo.
- 7.1.4 Marty Baker contributed, the NATA is making an effort to make each of the Districts consistent.
- 7.1.5 Greg Penczek (MD) asked if we could combine the old "states" logo with the new NATA type logo. Pat Aronson stated that she would ask Jordan at the NATA about this issue.

8.0 Honors and Awards: Pat Aronson

- 8.1.1 Pat Aronson announced Bill Prentice and Rod Walters are working on the Hall of Fame for District. Goal is to make it more visible.
- 8.1.2 The desire is to place bio and picture of the Hall of Fame members on the website. Jason Mitchell also discussed having the information displayed at our District meeting, most likely on a flat screen monitor.
- 8.1.3 Kevin King attempted to put a template of the Hall of Fame page in the Dropbox. However, an attachment of the template was emailed to individuals who's email could not received large files.
- 8.1.5 Drew Stapleton and Greg Penczek had positive remarks regarding the template.
- 8.1.6 Jason Mitchell asked for a copy so that he could add it to the program with the new inductees to the Hall of Fame for 2014.
- 8.1.7 Pat Aronson recommend that Jason Mitchell work with Kevin King in the Hall of Fame project for Symposium literature.
- 8.1.8 Lori Bristow notified the group of a format change regarding the Hall of Fame induction / reception. It should take place on the Saturday of the symposium and follow a large keynote type lecture
- 8.1.9 Pat Aronson has challenged everyone in the Council Meeting to nominate someone for an award. She stated that spreadsheets of eligibility (my membership years) per state are in the dropbox.



8.0 Honors and Awards (con't)

- 8.2.1 Bob Casmus recommend that we setup a Honor and Awards nominating committee. We currently have individuals who score the nominations. We, however, want to avoid a conflict of interest and have other individuals creating promoting nominations.
- 8.2.2 Jay Sedory commented that the spreadsheet is helpful and asked questions about responsibility of State presidents in nomination process.
- 8.2.3 Greg Penczek stated he had concerns with state presidents with limited years of experience in the state and/or district being charged with nominating people with many years of experience.
- 8.2.4 Pat Aronson stated that she will work on this issue and have a proposal for the next meeting.

9.0 State Presidents' Reports

- 9.1.1 Amanda Allen spoke regarding Virginia activity.
- 9.1.2 The state is launching a new website
- 9.1.3 Her state's members are preparing for the 2014 Virginia Assemble. They are working on recognition of athletic trainers as healthcare providers who can store and administer oxygen and language to expand the student safety act (regarding concussions).
- 9.1.3 Virginia is also working on policy and procedures for the state association and instituted a new leadership management system to streamline efforts
- 9.1.4 Two schools received the NATA's Secondary Schools Safety Award
- 9.1.5 Jay Sedory will take over the president position in January 2014.
- 9.2.1 Drue Stapleton spoke regarding West Virginia
- 9.2.2 The state had a concussion bill signed into law over the summer.
- 9.2.3 They also are investigating relationship with family physicians.
- 9.2.4 West Virginia is working to set date for state meeting. The meeting will be most held Feb 22nd in the southern part of state.
- 9.2.5 West Virginia's "Storm the Hill" will be held on Feb. 20-21. This is in conjunction with higher education day. They are working on obtaining a bus and working with the 8 ATEP programs in the state.
- 9.3.1 Greg Penczek has no information to add from Maryland
- 9.4.1 Scott Barringer stated that North Carolina is beginning a leadership institution in 2014.
- 9.4.2 North Carolina will hold 3 state meetings.
- 9.4.3 North Carolina is working the NC Department of Public Instruction to discuss the use of first responders.
- 9.5.1 Bill Warren stated that the governor in South Carolina signed a new concussion bill.
- 9.5.2 SC State Legislative BBQ will be held in February.
- 9.6.0 Pat Aronson praised South Carolina for a great symposium.

Pat Aronson adjourned the meeting at 10:04 AM.